

Gareth Owens LL.B Barrister/Bargyfreithiwr
Chief Officer (Governance)
Prif Swyddog (Llywodraethu)



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To: Cllr Robert Davies (Chair)

Councillors: Gillian Brockley, Steve Cople, Jean Davies, Ian Hodge, Alasdair Ibbotson, Paul Johnson, Gina Maddison, Roz Mansell, Ted Palmer, Andrew Parkhurst, Michelle Perfect, Vicky Perfect, Linda Thew, Arnold Woolley and Antony Wren

18 January 2024

Dear Sir/Madam

NOTICE OF HYBRID MEETING
CONSTITUTION AND DEMOCRATIC SERVICES COMMITTEE
WEDNESDAY, 24TH JANUARY, 2024 at 2.00 PM

Yours faithfully

Steven Goodrum
Democratic Services Manager

Please note: Attendance at this meeting is either in person in the Delyn Committee Room, Flintshire County Council, County Hall, Mold, Flintshire or on a virtual basis.

The meeting will be live streamed onto the Council's website. The live streaming will stop when any confidential items are considered. A recording of the meeting will also be available, shortly after the meeting at <https://flintshire.public-i.tv/core/portal/home>

If you have any queries regarding this, please contact a member of the Democratic Services Team on 01352 702345.

A G E N D A

1 APOLOGIES

Purpose: To receive any apologies.

2 DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)

Purpose: To receive any Declarations and advise Members accordingly.

3 MINUTES (Pages 3 - 12)

Purpose: To confirm as a correct record the minutes of the meeting held on 8 November 2023.

4 FORWARD WORK PROGRAMME (Pages 13 - 18)

Purpose: To agree the items of business to be discussed at future meetings.

5 ROLLING REVIEW OF THE MEMBERS CODE OF CONDUCT (Pages 19 - 22)

Purpose: To approve the changes to the Code of Conduct for Councillors that have been recommended by the Standards Committee as part of the rolling review of the Constitution.

6 ROLLING REVIEW OF THE EMPLOYEES CODE OF CONDUCT (Pages 23 - 54)

Purpose: As part of the rolling review of the Constitution, we need to consider whether the Employees Code of Conduct needs any amendments to keep it up to date.

7 COMMITTEE SIZES AND POLITICAL BALANCE (Pages 55 - 64)

Purpose: To consider setting Committee sizes to an odd number of seats and recalculating Political Balance to reflect the new sizes.

8 MEMBER WORKSHOPS BRIEFINGS AND SEMINARS UPDATE (Pages 65 - 84)

Purpose: To provide members with an update on engagement events held since the last report.

Please note that there may be a 10 minute adjournment of this meeting if it lasts longer than two hours